



CONTINENTAL PETROLEUMS LIMITED

Regd. Office : A-2, Opp. Udyog Bhawan, Tilak Marg, C-Scheme, JAIPUR - 302 005 Rajasthan (INDIA)
Phone: +91-141-222 2232 Email : conpetco@gmail.com
CIN No. : L23201RJ1986PLC003704 GSTN : 08AAACC7033L1ZM

Contol

Lubricants-Accelerating Performance
www.contol.in
www.conpetco.com

NOTICE OF 04th BOARD MEETING/F.Y. 2023-24

Date: 02.11.2023

To,
The Board of Directors
CONTINENTAL PETROLEUMS LIMITED
A-2, opp. Udyog bhawan, Tilak Marg,
C-Scheme, Jaipur Rajasthan 302005

Intimation: Board Meeting on Wednesday, 08th November, 2023 at 4.00 P.M

Dear Sir,

Notice is hereby given that meeting of the Board of Directors of the Company is scheduled to be held on **Wednesday, 08th November, 2023 at 4.00 P.M** at **A-2, Opp. Udyog Bhawan, Tilak Marg, C-Scheme, Jaipur Rajasthan 302005.**

The agenda of the business to be transacted at the meeting is enclosed herewith.

You are requested to make it convenient to attend the meeting.

For CONTINENTAL PETROLEUMS LIMITED

MADAN LAL KHANDELWAL
(Managing Director)
DIN: 00414717



1 | Page



ISO 14001:2015 & 9001:2015 Certified

AGENDA OF THE 04th MEETING OF THE BOARD OF DIRECTORS FOR THE F.Y. 2023-24 OF CONTINENTAL PETROLEUMS LIMITED TO BE HELD ON WEDNESDAY, 08TH NOVEMBER, 2023 AT 4.00 P.M AT A-2, OPP. UDYOG BHAWAN, TILAK MARG, C-SCHEME, JAIPUR RAJASTHAN 302005

Item No.	Particulars	Action
1.	To Elect Chairman of the meeting, in case Existing Chairman is not present.	Appointment
2.	To ascertain the requisite Quorum	Ascertainment
3.	To grant Leave of absence	Approval
4.	To confirm and approve the minutes of the previous meeting of Board of directors held on 02 nd September, 2023.	Confirmation
5.	To consider the proceedings of the meetings of Nomination and Remuneration Committee held on 02 nd September, 2023.	Consideration
6.	To take note of Corporate Governance Report for the quarter and half year ended 30th September, 2023.	Noting
7.	To take note of Shareholding Pattern as per Regulation 31 for the quarter and half year ended 30th September, 2023.	Noting
8.	To take note of Reconciliation of Share Capital Audit Report as per Regulation 76 of SEBI (Depositories and Participants) Regulation, 2018 for the quarter and half year ended 30th September, 2023.	Noting
9.	To take note of Investor Complaint as per Regulation 13(3) for the quarter and half year ended 30th September, 2023.	Noting
10.	To take note of certificate by Registrar and Share Transfer Agents under Regulation 74(5) for the quarter and half year ended 30th September, 2023.	Noting
11.	To take note of closure of Trading Window under the SEBI (Prohibition of Insider Trading) Regulation, 2015.	Noting
12.	To take note of Structured Digital Database (SDD) compliance certificate pursuant to Regulation 3(5) and 3(6) of Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (PIT Regulations) for the quarter and half year ended 30th September, 2023.	Noting

13.	To consider, approve and take on record the Unaudited Financial results for the quarter and half year ended 30th September, 2023, along with limited review report of the auditor.	Consider / Approval
14.	Any other matter with the permission of chair and majority of directors present at the meeting.	

NOTES TO THE AGENDA

Item No. 1

To Elect Chairman of the Meeting

Board members may please note that Mr. Madan Lal Khandelwal, Chairman of the Company will preside over the Meeting. In case, he is not able to attend the Meeting, the Directors present will have to elect one of them as Chairman of the Meeting.

“Resolved That Mr. Madan Lal Khandelwal be and is hereby appointed as Chairman of the Meeting”.

Item No. 2

To Ascertain the Quorum for the Meeting

Board members may please note that the Chairman of the Meeting will ascertain whether the requisite quorum for the Meeting of the Board of Directors is present or not.

Item No. 3

To Grant Leave of Absence

Board members may consider the matter of granting the leave of absence to the Director(s) who may have sought the leave of absence.

Item No. 4

To confirm and approve the minutes of the previous meeting of Board of directors held on 02nd September, 2023

The meeting of Board of Directors of the Company was held on 02nd September, 2023 at registered office of the Company. The draft minutes of the same were circulated to the Board for its confirmation

The Board is requested to consider and pass the following resolution with or without modification:

“Resolved that the minutes of the meeting of Board of Directors of the Company held on 02nd September, 2023 as circulated earlier and placed before the Board be and are hereby confirmed and approved.”

Item No. 5

To consider the proceedings of the Nomination and Remuneration Committee held on Saturday, 02nd September, 2023.

The proceeding of the meeting of Nomination and Remuneration Committee duly held on Saturday, 02nd September, 2023 at 01:00 P.M. may considered by the Board. The Board is requested to consider and pass the following resolution with or without modification:

“Resolved that the proceeding of the meeting of Nomination and Remuneration Committee Members of the Company held on Saturday, 02nd September, 2023 at 01:00 P.M. be and are hereby considered.”

Item No. 6

To take note of Corporate Governance Report for the quarter and half year ended 30th September, 2023

Board may please note that as per Regulation 27(2) of the SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015, the listed entity shall require to submit a quarterly Corporate Governance report to stock exchange within 15 days from the end of each quarter. The Corporate Governance report for the quarter and half year ended 30th September, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

Item No. 7

To take note of Shareholding Pattern as per Regulation 31 for the quarter and half year ended 30th September, 2023

Board may please note that as per Regulation 31 of the SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015, the listed entity shall require to submit Shareholding Pattern to stock exchange within 21 days from the end of each quarter. The Shareholding Pattern for the quarter and half year ended 30th September, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

Item No. 8

To take note of Reconciliation of Share Capital Audit Report as per Regulation 76 of SEBI (Depositories & Participants) Regulation, 2018 for the quarter and half year ended 30th September, 2023

Board may please note that as per Regulation 76 of SEBI (Depositories & Participants) Regulation, 2018, the listed entity is require to submit Reconciliation of Share Capital Audit Report to stock exchange within 30 days from the end of each quarter. The Reconciliation of Share Capital Audit Report for the quarter and half year ended 30th September, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

Item No.9

To take note of Statement of Investor Complaint as per Regulation 13(3) for the quarter and half year ended 30th September, 2023

Board may please note that as per Regulation 13(3) of the SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015, the listed entity is required to submit Statement of Investor Complaint to stock exchange within 21 days from the end of each quarter. The Statement of Investor Complaint for the quarter and half year ended 30th September, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

Item no.10

To take note of certificate by Registrar and Share Transfer Agents under Regulation 74(5) for the quarter and half year ended 30th September, 2023

Board may please note that as per Regulation 74(5) of the SEBI (Depositories and Participants) Regulations, 2018, within fifteen days of receipt of the certificate of security from the participant the issuer shall confirm to the depository that securities comprised in the said certificate have been listed on the stock exchange or exchanges where the earlier issued securities are listed and shall also after due verification immediately mutilate and cancel the certificate of security and substitute in its record the name of the depository as the registered owner and shall send a certificate to this effect to the depository and to every stock exchange where the security is listed. The certificate for the quarter and half year ended 30th September, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

Item no.11

To take note of closure of Trading Window under the SEBI (Prohibition of Insider Trading) Regulation, 2015

Board may please note that as per Clause 4 of Schedule B of Regulation 9 of Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (as amended from time to time), the issuer shall intimate to the stock exchange regarding closure of trading window commence from 1st October, 2023 till 48 hours after the declaration of the financial results for the quarter and half year ended on September 30th, 2023. Accordingly, the designated persons and their immediate relatives are advised not to trade in the securities of the Company during the aforesaid period of closure of Trading Window. The board may take note of the same.

Item no.12

To take note of Structured Digital Database (SDD) compliance certificate pursuant to Regulation 3(5) and 3(6) of Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (PIT Regulations) for the quarter and half year ended 30th June, 2023

Board may please note that as per Regulation 3(5) and 3(6) of Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 (PIT Regulations), listed entities are required to submit a Quarterly Compliance Certificate to stock exchange for the Quarter ended 30th September, 2023. The Compliance Certificate for the quarter and half year ended 30th September, 2023 sent to stock exchange shall be placed before the board. The board may take note of the same.

Item no.13

To consider, approve and take on record the unaudited financial results for the quarter and half year ended 30th September, 2023, along with limited review report of the auditor

The Board members may please note that as per SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015 and subject to such conditions as may be prescribed, the Unaudited Financial Results for the quarter and half year ended 30th September, 2023 along with the limited review report of the auditor as recommended by the Audit committee is placed before the Board for its approval. The Board members may please take note and approve the same by passing following resolution in this regard:

“Resolved that Unaudited Financial Results for the quarter and half year ended 30th September, 2023 along with the limited review report of the auditor be and are hereby reviewed and approved.

Resolved Further that the above results be sent to the Bombay Stock Exchange and be published in the newspaper.”

Item no.14

Any Other Matter with the Permission of Chair and majority of directors present at the meeting.

Board Members may discuss any other matter with the permission of the Chair and majority of directors present at the meeting.